



NeuroForensics

NeuroForensics (NSW) PTY LTD  
PO Box 323 MAROUBRA 2035  
www.neuroforensics.com.au  
E: [info@neuroforensics.com.au](mailto:info@neuroforensics.com.au)

## TERMS & CONDITIONS

### FEE STRUCTURE

**Fees:** Unless otherwise agreed NeuroForensics Fees are based on those recommended by the Australian Psychological Society (APS). For Assessments and reports this is currently set at \$267 per hour plus GST. This fee applies for additional reports, follow up assessments, sessions or feedbacks. The fee for travel outside of metropolitan hours is currently \$179 per hour plus GST. The fee for appearance before a tribunal or in relation to a court hearing is currently \$401 per hour plus GST.

**Invoicing:** Reports are released on receipt of final payment. In the event that a report is released before final payment is received, settlement is due within 14 days of the date of invoice. Additional charges may apply after 14 days.

**Late Attendance:** In the event that a client is late for an appointment (45 minutes), the appointment may be rescheduled and the full cancellation fee may apply.

**Cancellation Policy:** 24 hours' notice must be received for rescheduling or cancellation of an appointment in accordance with the Australian Psychological Society (APS) recommended cancellation fee guidelines. If less than 24 hours notice is received the full fee is payable. This includes failure to attend or where the client is more than 45 minutes late and the appointment has had to be rescheduled. Cancellations between 24 and 48 hours notice will incur a fee of 50% the full amount and between 48 hours and seven days 25% the full amount.